

DUE JANUARY 18, 2009
Send to: FINANCIAL SERVICES OFFICE

FOR 2008 CALENDAR YEAR



California Association FHA-HERO
STATE SUPERIOR CHAPTER
AWARD APPLICATION

INSTRUCTIONS: This application is to be completed by the chapter FHA-HERO officers, with the assistance of the Chapter Advisor, and submitted to the **Financial Services Office, 11129 Walmart Road, Wilton, CA 95693-9748, postmarked not later than January 18, 2009.** All information recorded on this application must be stated **as it pertains to the 12 month calendar year** shown in the upper right corner of this page. For this application form then, only report information for activities and efforts **that occurred from January 1 – December 31, 2008.**

School Name _____ Region Number _____

School Mailing Address _____

City _____ Zip _____ School Phone (_____) _____

School Fax (_____) _____ Advisor's Home Phone (_____) _____

Advisor's Name _____ Advisor's email _____

DIRECTIONS: Read each statement on the application form. Place an "X" in the space at the left of every statement that describes an activity which your chapter completed **during the 2008 calendar year.** The chapter must be able to "X" at least one item in each Division, **and** a total of 40 items throughout the entire application form to qualify as a State Superior Chapter.

Division I -- MEMBERSHIP RECRUITMENT

- ___ 1. Units of instruction about FHA-HERO are presented in ALL HECT classes.
- ___ 2. Announcements about upcoming FHA-HERO activities and/or opportunities are regularly made and posted in ALL HECT classes and classrooms.
- ___ 3. ALL HECT instructors actively encourage HECT students to participate in the FHA-HERO organization.
- ___ 4. Chapter developed and conducted a recruitment program targeted at prospective HECT students.
- ___ 5. Chapter conducted activities that encourage all HECT students to become active FHA-HERO members.

Division II -- ENCOURAGING MEMBERS

- ___ 1. Chapter officers and advisors have and utilize regular and ongoing techniques to encourage all members to participate in chapter-sponsored activities.
- ___ 2. Chapter officers and advisors have and utilize regular and ongoing techniques to encourage all members to participate in FHA-HERO activities at the region and state level.
- ___ 3. The chapter employs the use of a "*Chapter Point Award System*" to encourage and motivate participation of members in FHA-HERO activities and programs.
- ___ 4. The chapter actively utilizes the recommended "*Total Participation Framework*" standing committee structure promoted at fall "*Organizational Development Conferences*" to encourage all members to become actively engaged in running chapter affairs.
- ___ 5. The chapter has and utilizes unique local FHA-HERO awards programs to encourage members to participate in FHA-HERO activities.

Division III -- COOPERATION

- ___ 1. The chapter sponsored cooperative purchasing and/or sales activities.
- ___ 2. The chapter cooperated with school and community organizations.
- ___ 3. The chapter cooperated with one or more other school clubs/organizations to conduct joint activities.
- ___ 4. The chapter cooperated with one or more other FHA-HERO chapters to conduct joint activities.

Division IV -- COMMUNITY OUTREACH

- ___ 1. The chapter participated in one or more community service efforts in the local community.
- ___ 2. The chapter planned and conducted one or more community outreach efforts based on current State Project Thrusts.
- ___ 3. The chapter has sponsored an activity involving multiple entities throughout the community that brought direct benefits to the community.
- ___ 4. The chapter conducted one or more activities to improve their school.
- ___ 5. Community development and service are included as an instructional component in the HECT program's curriculum.

Division V -- LEADERSHIP

- ___ 1. Chapter elects and utilizes at least the six constitutional offices with a different member serving in each office.
- ___ 2. Each chapter member has access to the *FHA-HERO Members' Handbook* and *Teen Times*.
- ___ 3. The chapter conducts an annual local Creed Recitation competition.
- ___ 4. The chapter conducts an annual local Prepared Public Speaking competition.
- ___ 5. The chapter conducts an annual local Job Application and Interview competition.
- ___ 6. All chapter members have access to an official FHA-HERO blazer for use at FHA-HERO activities.
- ___ 7. All chapter members have a fundamental working knowledge of parliamentary procedure.
- ___ 8. The chapter Executive Committee meets at least once each month during the school year.
- ___ 9. Chapter currently has a member serving as a region or state officer.
- ___ 10. All chapter officers have received adequate training for their positions.
- ___ 11. Chapter utilized nominating committee in the process to elect new chapter officers.
- ___ 12. The official FHA-HERO Installation ceremony is used annually when installing new chapter officers.
- ___ 13. The chapter annually prepares and utilizes a Program of Activities.

Division VI -- CONDUCT OF MEETINGS

- ___ 1. Regular chapter meetings were conducted utilizing a suggested order of business and approved parliamentary procedure.
- ___ 2. The chapter holds a general chapter meeting at least once each month during the school year.
- ___ 3. The chapter holds at least one general chapter meeting during the summer months.
- ___ 4. Official FHA-HERO opening and closing ceremonies are utilized at all chapter events.
- ___ 5. The Executive Committee met in advance of chapter meetings to plan the agenda.
- ___ 6. The Chapter has and utilizes a local Constitution and Bylaws.
- ___ 7. All chapter officers have memorized their parts for official chapter ceremonies.
- ___ 8. All chapter officers wear the official FHA-HERO uniform to all chapter meetings.
- ___ 9. Official FHA-HERO uniforms are owned & worn at chapter meetings by at least 30% of chapter members.
- ___ 10. Official FHA-HERO materials or resources, including those for the secretary and treasurer, are used in all chapter meetings.

Division VII -- RECREATION

- ___ 1. The chapter conducted organized recreation, social, and entertainment activities for its members.

Division VIII -- SCHOLARSHIP

- ___ 1. The chapter contributed a minimum of \$15.00 to the FHA-HERO state scholarship fund.
- ___ 2. Chapter sponsored one or more activities that encouraged scholarship among the members.
- ___ 3. Chapter conducted activities to acquaint members with Home Economics related careers and occupations.
- ___ 4. Chapter presented a local FHA-HERO scholarship to a deserving member.
- ___ 5. Chapter and/or Advisor participated in efforts to secure scholarship funds for FHA-HERO graduates.

Division IX -- PUBLIC RELATIONS

- ___ 1. The annual Program of Activities was reviewed with the school administration before it was adopted.
- ___ 2. All chapter meetings and other FHA-HERO activities were included on the school master calendar and were cleared in advance.
- ___ 3. Chapter used news media in acquainting the public with FHA-HERO.
- ___ 4. Chapter conducted an annual Chapter Awards Banquet and/or Recognition Program where faculty, administrators, and community leaders were invited to attend.

- ___ 5. Chapter conferred Honorary Chapter Membership on a deserving community individual.
- ___ 6. Chapter conducted an activity for prospective FHA-HERO members.
- ___ 7. Chapter uses stationery bearing the official FHA-HERO Emblem, name, and tag line.
- ___ 8. Chapter maintained an official scrapbook that was displayed at all appropriate functions and events.
- ___ 9. Chapter prepared and presented one or more educational programs before community organizations.
- ___ 10. Chapter held an FHA-HERO parent and student family night, or similar activity.
- ___ 11. Chapter exhibits were placed at fairs or other public places.
- ___ 12. Chapter made a presentation to their local school board.
- ___ 13. Chapter submitted news articles to school newspaper, local newspaper, magazines, and/or the FHA-HERO web site.
- ___ 14. Chapter has contacted local radio and/or TV stations to obtain spot announcements and/or coverage promoting FHA-HERO.

Division X -- PARTICIPATION IN STATE AND NATIONAL ACTIVITIES

- ___ 1. Chapter conducted at least one major activity during FHA-HERO week.
- ___ 2. Chapter was represented by official voting delegates at the Annual State Leadership Meeting.
- ___ 3. Chapter had additional members attend the Annual State Leadership Meeting.
- ___ 4. Chapter had one or more members attend the FCCLA National Leadership Meeting.
- ___ 5. Chapter had one or more members attend the FCCLA Regional Cluster Workshops.
- ___ 6. Chapter had members attend fall and spring regional meetings.
- ___ 7. Chapter had members participate in the *"New Member Motivational Conference."*
- ___ 9. Chapter had members participate in the *"California Excellence Conference."*
- ___ 10. Chapter had members participate in the *"Organizational Development Conference."*
- ___ 11. Chapter had members participate in the *"Saturday Night Live!"* activity at the state meeting.
- ___ 12. Chapter had members participate in regional CRE events.
- ___ 13. Chapter had members participate in state CRE events.
- ___ 14. Chapter had members participate in national STAR events.
- ___ 15. Chapter had a member serve on the state nominating committee.
- ___ 16. Chapter had one or more members serve on the state courtesy corps at the annual state meeting.
- ___ 17. Chapter had one or more members who were *not* STAR participants attend the National meeting.
- ___ 18. Chapter had one or more members participate in the Capitol Day Experience.
- ___ 19. One or more chapter members received the FHA-HERO Chapter Degree at last spring's state meeting.
- ___ 20. One or more chapter members received the FHA-HERO Region Degree at last spring's state meeting.
- ___ 21. One or more chapter members received the FHA-HERO Golden State Degree at last spring's state meeting.

Division XI -- ALUMNI RELATIONS

- ___ 1. Chapter conducted an activity to involved former FHA-HERO members.
- ___ 2. Chapter encouraged former FHA-HERO members to provide support for chapter members & activities.

CERTIFICATION: We certify that all claims and information reported in this application occurred during the 2008 calendar year, AND we certify that all representations made are true and accurate to the best of our knowledge.

Signature of Chapter President _____

Signature of Chapter Advisor _____

Signature of School Principal _____

This application must be postmarked not later than January 18, 2009, to:

**FHA-HERO Financial Services Office
11129 Walmort Road
Wilton, CA 95693-9748**